

**FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
OFFICE OF PEST MANAGEMENT**

ALL NON-GENERAL FUNDS

FY 2010 All Non-General Funds Budget (less Federal Funds) **2,663,200**

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) **\$399,500**

Fund	Reductions Amount	Percent Reductions
Office of Pest Management Fund	<u>\$405,650</u>	101.5%
Issue Total	<u>\$405,650</u>	
All Non-General Funds Total as a Percentage of Agency Non-GF Reduction Target		102%

DRAFT

**FY 2010 BUDGET REDUCTIONS - SUMMARY OF ISSUES
OFFICE OF PEST MANAGEMENT**

OFFICE OF PEST MANAGEMENT FUND

FY 2010 All Non-General Funds Budget (less Federal Funds) 2,663,200

AGENCY REDUCTION TARGET - ALL NON-GENERAL FUNDS (w/o Federal Funds) \$399,500

Priority	Issue Title¹	Reductions Amount
1	Unfilled Positions	\$379,350
2	Contract for Legal Consultant	\$10,000
3	Contract for Data Entry of TARFs	\$16,300
	Issue Total	\$405,650
	Fund Total as a Percentage of Non-General Fund Reduction Target	102%

¹ Please complete the attached Description and Impact Statement for each issue.

**STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS**

Office of Pest Management

Issue Title: Unfilled Positions

Issue Priority: 1

Reduction Amounts:

Structural Pest Control Fund: \$ 379,350

Total: \$ 379,350

Issue Description and Statement of Effects

8 Unfilled Position as follows:

1 Deputy Director

2 Inspectors - Decrease in Compliance Enforcement Services which includes vehicle, use and office inspections as well as case investigations. This will affect the amount of services provided and possibly the timeliness of the services.

1 Inspector Supervisor - Decrease in supervision of Inspectors which includes reviewing their work, case investigations, and inspection reports. This will affect the amount of services provided and possibly the timeliness of the services.

1 Fiscal Services Specialist - Decrease in Accounting Services such as processing claims, transfers, ACH payments, payroll/timesheets, refunds, and deposits as well as follow up correspondence and tracking on non-payment or late fees on Termite Action Report Forms (TARFs). This will affect the amount of services provided and possibly the timeliness of services.

1 Info Tech Specialist 3 - Decrease in processing changes in computer programs used by the OPM and the pest control industry as well as improving systems and efficiencies to our computer services internally and externally. This will affect the amount of services provided and possibly the timeliness of services.

2 Program Project Specialist 2 - Decrease in Legal Services such as processing case investigations/settlements which involve Consent Agreements and the tracking and collection of penalties and fees. This will affect the amount of services provided and possibly the timeliness of services.

October 9, 2009

STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS

Office of Pest Management

Issue Title: Contract for Legal Consultant

Issue Priority: 2

Reduction Amounts:

Structural Pest Control Fund: \$ 10,000

Total: \$ 10,000

Issue Description and Statement of Effects

The unfilled position for a Legal Assistant was previously contracted out to facilitate the processing of case investigations/settlements which involve Consent Agreements and the tracking and collection of penalties and fees in order to maintain some progress and forward motion on these duties.

STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS

STATE OF ARIZONA
FY 2010 BUDGET REDUCTIONS - ISSUE DESCRIPTIONS

Office of Pest Management

Issue Title: Contract for Data Entry of TARFs

Issue Priority: 3

Reduction Amounts:

Structural Pest Control Fund: \$ 16,300

Total: \$ 16,300

Issue Description and Statement of Effects

The data entry was previously outsourced to a data entry company. Data entry is now being done within the agency. This will affect the amount of services provided and possibly the timeliness of services.