



**Janice K. Brewer**  
**Governor**

**GOVERNOR'S OFFICE OF  
STRATEGIC PLANNING AND BUDGETING**  
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**John Arnold**  
**Director**

December 4, 2013

Agency Director:

On Monday, October 28, 2013, Governor Brewer signed Executive Order 2013-09 establishing the Arizona Office of Grants and Federal Resources (GFR). This office will serve as a single point of contact for grant applications made by the State. In addition, the GFR will provide training, support and coordination of all agency grant efforts.

To begin this process, we are asking that you identify a point of contact for your agency who will work with the GFR and OSPB on federal funds. Please forward their contact information to Matthew Hanson, Statewide Grants Administrator, at [matthew.hanson@azdoa.gov](mailto:matthew.hanson@azdoa.gov) and to your OSPB analyst.

In the next few weeks, GFR will be scheduling a meeting to provide an overview of their services and responsibilities. Executive Order 2013-09 is attached for your reference.

Thank you in advance for your cooperation with the Office of Grants and Federal Resources and the Office of Strategic Planning and Budgeting.

Sincerely,

John Arnold

Attachment